

MINUTES OF HARDWICK ELECTRIC DEPARTMENT REGULAR COMMISSIONERS MEETING OF 3/18/2024 AT 4:00 PM

DRAFT

Commissioners Gedanken and Kamisher-Koch were in attendance along with GM Mike Sullivan. Also in attendance were Eric Remick, Town of Hardwick Select Board Chair, and HED Counsel Eli Emerson.

In attendance via Zoom: Commissioners Smith, Ambrosino and Prevot
CBOS Beth Essary

- Commissioner Gedanken called the meeting to order at 4:02 PM.
- Added to the agenda: GM Sullivan indicated the Wolcott update is included in the GM report so is not needed as a separate item, also the first Executive Session regarding employee matter can be cancelled. GM Sullivan requested to add Procurement Policy approval/signature. Commissioner Gedanken requested finishing the customer project policy time permitting.
- Commissioner Gedanken made a motion to amend the March 6, 2024 minutes "Commissioner Gedanken requested a discussion related to the Annual Report". Commissioner Prevot seconded the amendment. Motion passed.
- Commissioner Prevot made a motion to approve the minutes from February 19, 2024 regular board meeting. Commissioner Smith seconded the motion. Motion passed.
- Commissioner Smith made a motion to adopt the Resolution and Certificate for the Vermont Bond Bank loan. Commissioner Prevot seconded the motion to adopt the resolution.
- Commissioner Gedanken made a motion for her to be approved to sign the Vermont Bond Bank Commitment Letter associated with Vermont Bond Bank loan. Commissioner Kamisher-Koch seconded the motion. Motion passed.
- Commissioner Gedanken made a motion to authorize Mike Sullivan, Beth Essary and Tonia Chase to act on behalf of the Electric Department in matters relating to the loan from the Vermont Bond Bank that which is expected to close on March 26, 2024. Commissioner Kamisher-Koch seconded the motion. Motion passed.
- A rate increase was discussed briefly. No action was taken.
- The General Manager's report was reviewed.
- Commissioner Prevot made a motion to approve the proposed Procurement Policy. Commissioner Smith seconded the motion. Motion passed.
- The Financial Statements were reviewed.
- The Board discussed information presented on a customer's invoice for HED work to be performed. No action was taken.
- Commissioner Gedanken made a motion to move into Executive Session to discuss a confidential employee matter. Commissioner Kamisher-Koch seconded the motion. The board went into Executive Session at 5:42 PM.

Recorder

Date

Commissioner Signature

Date