

DRAFT

MINUTES OF HARDWICK ELECTRIC DEPARTMENT REGULAR COMMISSIONERS MEETING OF 03/21/22

AT 5:00 PM

Commissioners Gedanken/Smith/Prevot/Ambrosino/O'Connell as well as GM Sullivan and CBOS Essary were in attendance VIA Zoom.

- Chair Gedanken called the meeting to order at 5:01 PM.
- No public was present.
- Agenda was approved.
- A motion to approve the minutes from the February regular board meeting was made by Commissioner Ambrosino and seconded by Commissioner O'Connell. Motion passed.
- The new HED Records Retention policy was discussed. Commission Gedanken made a motion to approve the policy with a modification to VI.a to include a statement that contracts will be kept three years beyond the end date of the contract. Motion was seconded by Commission Prevot. Motion passed.
- H11 mitigation information from GM Mike Sullivan was reviewed. Commissioner Prevot made a motion to approve map as shown and labeled Alternation Mitigation Area H-11. Commissioner Ambrosino seconded the motion. Motion passed. Map is attached to these minutes.
- CBOS Essary reported to the Board plans for customer service improvement. No action was taken.
- The Financial Report was reviewed and discussed.
- The General Manager's Report was reviewed and discussed.
- The 2022 Proposed Operating Budget was discussed. Additional information was requested by the Board, further review will be at the April board meeting.
- Commissioner Gedanken made a motion for an executive session to discuss an employee matter. Commissioner Ambrosino seconded the motion. Motion passed. The Board went into executive session at 6:34 PM.
- The Board returned to regular session at 7:10 PM with no action being taken.
- Commissioner Prevot made a motion for an executive session to discuss an employee matter. Commissioner Ambrosino seconded the motion. Motion passed. The Board went into executive session at 7:11 PM.
- The Board returned to regular session at 7:21 PM with no action being taken.
- Meeting was adjourned at 7:21 PM.

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Recording Secretary

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Date

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Commissioner Signature

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Date