

**DRAFT**

**MINUTES OF HARDWICK ELECTRIC DEPARTMENT REGULAR COMMISSIONERS MEETING OF 02/21/22**

**AT 5:00 PM**

Commissioners Gedanken/Smith/Provot/Ambrosino/O’Connell as well as GM Sullivan and CBOS Essary were in attendance VIA Zoom.

- Chair Gedanken called meeting to order at 5:03 PM.
- The agenda was modified to add discussion of HED customer service issues, and brief information on Town of Craftsbury grant application for microgrid.
- Agenda is approved.
- Minutes from the January regular board meeting were approved.
- No public was present.
- The new HED Records Retention policy was discussed with the Board requesting further information. Item will be on March agenda for further review and discussion.
- H11 mitigation information from GM Mike Sullivan was reviewed. Commission Prevot made a motion that alternate number 3 be approved subject to discussion with Eric Remick. Commissioner O’Connell seconded the motion. Motion passed.
- The Financial Report was presented, questions were answered.
- The 2022 Proposed Operating Budget was discussed. Commissioner Ambrosino made a motion for GM Sullivan to negotiate \$85,000 for a bucket truck from Barton with approval to negotiate up to \$90,000, Commissioner Prevot seconded the motion, and the motion passed. Additional information was requested by the Board, further discussion to take place at the March board meeting.
- The General Manager’s Report was reviewed and discussed. Until further information is received and reviewed, the Board will not make a formal decision on AMI project.
- The Board went into executive session to discuss a legal matter at 7:13 PM.
- The Board returned to regular session at 7:28 PM with no action being taken.
- The Board discussed issues pertaining to customer service including web site programming, telephone answering system, and customer intake procedures. No action was taken.
- Commissioner O’Connell will be sending information to the Board members regarding the Craftsbury microgrid project.
- Meeting was adjourned at 7:49 PM.

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Recording Secretary

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Date

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Commissioner Signature

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Date